

Mason Electrical Engineering Contractors is committed to achieving a safe and healthy work environment for our employees, and those around us. Mason Electrical Engineering Contractors recognizes the potential risk that incorrect protective equipment in the workplace could pose for our employees, clients and the general public and is committed to minimizing injuries by the use of Personal Protective Equipment (PPE).

Employees of Mason Electrical Engineering Contractors shall wear hard hats, safety footwear, work grade long trousers, work grade long sleeved shirts, CSA Grade 1 high cut boots, and CSA approved safety glasses at all times when at work sites and other safety equipment as discovered in the Site Inspection and/or Induction. These requirements do not apply to employees when they are inside offices, lunch rooms, or the cabs of vehicles.

If an employee requires the above-mentioned basic PPE for the job, the employee shall purchase the basic PPE which the company shall reimburse (upon presentation of dated receipts). The employee can also request Mason Electrical Engineering Contractors to purchase the PPE directly.

All PPE used by Mason Electrical Engineering Contractors shall conform with OH&S Legislation and relevant Safety Standards. The company shall supply all other required specialty PPE. The company shall maintain all specialty PPE according to manufacturer's instructions.

PPE refers to anything used or worn to minimise risk to workers' health and safety. This may include, but is not limited to:

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| <ul style="list-style-type: none"> ▪ boots ▪ ear plugs ▪ face masks ▪ gloves ▪ goggles ▪ hard hats | <ul style="list-style-type: none"> ▪ high visibility clothing ▪ respirators ▪ safety harnesses ▪ safety shoes ▪ sunscreen |
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A worker who is provided with PPE by Mason Electrical Engineering Contractors must:

- Use or wear the PPE in accordance with any information, training or reasonable instruction provided by Mason Electrical Engineering Contractors, so far as they are reasonably able.
- Not intentionally misuse or damage the PPE.
- Inform the business of any damage, defect or need to clean or decontaminate any of the PPE if they become aware of it.

If the PPE is uncomfortable, does not fit properly or the worker has an adverse reaction using it, they should consult their manager.

If a worker refuses to wear or use the PPE, the business can take action against the worker. A worker who does not wear or use PPE, or intentionally misuses or damages it, may face disciplinary action or even prosecution.

It is the employees responsibility to be aware of the PPE's proper use and follow any instructions of use provided. Mason Electrical Engineering Contractors will provide training if required.

Both Mason Electrical Engineering Contractors and its employees have a shared responsibility to put control measures in place if it is not reasonably practicable to eliminate a health and safety risk in the workplace.



Manager – Mason Electrical Engineering Contractors

Date: 02/12/2020

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